

HOW TO PRESENT A WORK OF SCIENTIFIC RESEARCH

1. Layout of a work of scientific research. Is it better to set up a layout of 3 or 5 chapters?

A work of scientific research could be presented in traditional 3 chapter layout or 5 chapter layouts; it depends on the characteristic of the topic chosen. For any method of the presentation, a work of scientific research must respond to the following requirements:

- Opening: present the necessity of the issue; overview of the situation in the field of research subjects; target audience, scope of the research; research methodology, the structure of the study.
- The research results respond to the objectives and goal of the study (trustworthy data, scientific features, socio-economic issues solutions, applications,...)
- Conclusion and proposals: present in detail all the results gained during and after the study, have proposals for fields that can apply the study in practice, gain experiences and set objectives for the afterward research.
- Cite and present well and right references in need.

2. Criteria for a layout of 3 chapters?

Layout for a content of 3 chapters requires the following objects:

- Chapter 1: refers to the basic theoretical issues, such as: definition, fields, limitation, the role in surrounding fields, the importance...; generalized theories, doctrines related to the research problem (for Graduation thesis or Master thesis)
- Chapter 2: refers to analyses real issues and data in practice, the state of the research problem, the cause of the weak and cons...
- Chapter 3: refer to raise perspectives and orientations, objectives or predicted the development and propose solutions and methods for problem solving.

In each chapter, it is better to content no more than 3 titles.

3. Criteria for a layout of 5 chapters?

- Chapter 1: overview of the content of research, field of studies, the historical and current status of the issue

- Chapter 2: general study, an overview of the research which has been achieved in the same subject / field, including 2 sections

- Theoretical model of scientists worldwide
- Empirical model has been applied (around the world and in Vietnam)

- Chapter 3: system of methodological, system of Scientific Research approach on the topic you do, based on the previous chapters to describe what proceed of this topic

- Describe what you will do (as sequences developed in Chapter 4)
- How to collect data (through reports, survey...)
- Develop model: based on econometric model, case study analysis...

- Chapter 4: based on the description in chapter 3, after synthesizing data and running the model is to concluding by answering these following questions:

- What do you obtain after synthesizing data and running trial model?
- Remark and commendation: Is the result meets the expected objectives? Why? Is the result of your research suits with situation in Viet Nam? Why? ... (Explaining each inquiries)

- Chapter 5: making conclusions, proposals, and orientation for future studies.

4. How to cite and present references in a work of scientific research?

- The language in use is Vietnamese. If the research were written in other language, not Vietnamese, or minority language, it is compulsory to have at least more 2 copies present the work in Vietnamese.

- The work must be typed and printed on one sided A4 paper (210 x 297), letter font is VnTime font (or Times New Roman), font size 13 or 14, edited by Microsoft Word or equivalent, word density per often, not being compressed or stretched the distance between the letters; line and paragraph spacing 1.5: top 3.0 cm; bottom 3.0 cm; left 3.5 cm; right 2 cm, page number of the print in the middle top of each page; mica cover (do not use hard cover with gold plated letters)

- The work in paper has to be less than 80 pages or equal

- The part, chapter, section, subsection ... must be clearly demarcated and numbered uniformly. The formula should be written clearly and the symbols used have to be common. Symbols or abbreviations are not commonly used have to go with clear explication.

- The figures, tables, photographs, diagrams should illustrate numbered and annotate with cite sources.
- Name of foreign authors must be mentioned in accordance with that language.
- Do not underline sentences in works written or presented in a special way or characters.
Do not write thanks message, nor signed, as well as the author's name in the process.